



## Astley Village Parish Council

### Agenda

To: Members of Astley Village Parish Council.

**YOU ARE HEREBY SUMMONED** to attend the Meeting of the Astley Village Parish Council to be held on **Wednesday 1 July 2026** at 6.30 pm **in the West Way Hub** at which the following business will be transacted.

---

#### Summons

**1. Apologies for Absence**

To receive members' apologies.

**2. Declarations of Interest**

Members and Officers are invited to declare any interests they may have in any of the items included on the agenda for this meeting in accordance with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464).

**3. Public Engagement**

Members of the public are invited to put questions/make representations to the members of the Parish Council.

**4. Borough/County Councillor Reports**

To consider reports from Chorley North and Astley Ward Borough Councillors and County Councillor (Lancashire County Council) (Enclosed).

**5. Minutes**

To approve as a correct record and sign the minutes of the meeting of the Parish Council held on Wednesday 6 May 2026. (Enclosed).

**6. Parish Clerk Report**

To consider a report of the Parish Clerk & Responsible Financial Officer providing an update on ongoing projects, work outstanding and activities since the last meeting of the Parish Council.(Enclosed).

**7. Statutory Business**

- i. Consider applicants for co-option to the vacant Councillor positions.
- ii. To consider any planning issues relevant to the village. (Enclosed).

## **8. Financial Matters**

- i. To consider a report of the Responsible Financial Officer providing the financial position (Enclosed).
- ii. To consider a report of the Responsible Financial Officer recommending payments to be approved (Enclosed).
- iii. To consider a report of the Responsible Financial Officer providing details spend against budget headings (Enclosed).
- iv. To review the Asset Register (Enclosed)

## **9. Review of Village Development Plan**

Councillor Chris Sheldon to report at the meeting (Attached)

## **10. Christmas Event 2026**

The Parish Clerk to report at the meeting.

## **11. Environment Reports**

To receive a verbal update at the meeting.

## **12. Reports from Parish Council representatives on Other Bodies**

- Chorley Liaison. The next meeting will be held on 15 July 2026.
- Neighbourhood Area Meeting (NW Parishes and Chorley North).

## **13. Correspondence**

The Clerk to report at the meeting.

## **14. Matters for information**

Notify the Chair of any item to be brought under this section, prior to the meeting. Only items requiring urgent attention, information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions or spend can be agreed.

## **15. Dates of Future Meetings**

To note that the next meeting of the Parish Council will take place on Wednesday 2 September 2026 at 6.30 pm.

### Schedule of Meetings 2025/26

Meetings of the Parish Council will take place on the following dates at 6.30 pm:

- Wednesday 2 September 2026 (West Way Sports Hub)
- Wednesday 4 November 2026
- Wednesday 6 January 2027
- Wednesday 3 March 2027 at the rise of the Parish Meeting

Craig Ainsworth  
Clerk to the Parish Council  
5 Clarendon Gardens  
Bromley Cross  
BL7 9GW



22 June 2026



# Astley Village Parish Council

<b>Title</b>	<b>Borough/County Councillor Reports</b>					
<b>Report of</b>	<b>Councillors Adrian Lowe and Jean Sherwood, Borough Councillors - Chorley North and Astley (Chorley Borough Council)</b>					
<b>Date</b>	<b>1 July 2026</b>					
<b>Type of Paper</b>	<b>Decision</b>		<b>Discussion</b>		<b>Information</b>	X
<p><b>Purpose of Report</b></p> <p>To consider a report from the Borough Councillors - Chorley North and Astley (Chorley Borough Council).</p>						
<p><b>Key Issues</b></p> <p>We attended a walkabout with PFP to assess issues around Great Meadow, Broadfields and Buckshaw Hall Close.</p> <p>We attended the skip day on the 13 June 2026 at Hallgate car park.</p> <p>We continue to respond to resident's issues and concerns throughout the ward &amp; attend our various committees and portfolio meetings.</p>						
<p><b>Action required by the Parish Council</b></p> <p>To note the report.</p>						



## Astley Village Parish Council

### Annual Meeting of the Council

6 May 2026 at 6.30 pm

Present

Councillor John McAndrew (Vice-Chair) in the Chair; Councillors Keith Ashton, Elaine Bibby, Neil Forkin Chris Sheldon and Ian Thomas.

#### **328.01 Election of the Chair of the Parish Council**

RESOLVED – That Councillor Gillian Sharples be elected Chair of the Parish Council until the next Annual Council Meeting.

#### **328.02 Appointment of Vice Chair of the Parish Council**

RESOLVED – That Councillor John McAndrew be elected Vice Chair of the Parish Council until the next Annual Council Meeting.

Councillor John McAndrew in the Chair

#### **328.03 Apologies for Absence**

Councillors Gillian Sharples.

#### **328.04 Declarations of Interest**

Councillors and officers were invited to declare any interests they had in any of the items on the agenda for the meeting.

Councillor John McAndrew declared a Personal Interest as a Governor at Buckshaw Primary School.

Councillor Ian Thomas declared a Personal Interest as the Chair and trustee of The Leyland and District Royal Air Forces Association Branch.

Councillor Ian Thomas declared a Personal Interest as a trustee of The Jubilee Tower Credit Union Ltd.

## 328.05 Public Engagement

Members of the public are invited to put questions/make representations to the members of the Parish Council. The following issues were raised:

### **Chancery Road underpass**

A resident referred to broken glass and rubbish left in the Chancery Road underpass and asked if an additional litter bin or CCTV could be provided.

Councillor Adrian Lowe undertook to arrange for the underpass to be swept by Chorley Borough Council and investigate moving the existing litter bin closer to the underpass itself.

### **Wymundsley**

A resident reported that it was very difficult to egress Wymundsley onto Chancery Road and suggested that a convex traffic mirror be installed on the existing lamppost.

### **Dangerous Parking**

Residents complained of parked cars on dropped crossings. It was noted that Parish Council had written to Lancashire County Council, requesting the introduction of traffic regulation orders (no waiting at any time) on both sides of the bend at Hallgate and Chancery Road to prevent parking in view of the indiscriminate and dangerous parking currently taking place at this location.

It was reported that an annual permit to park on the Hallgate Car Park was available at a cost of £400 and it was suggested that Chorley Borough Council should offer those working for business and staff employed by Oliver House School a permit at a discounted rate with the option to pay for this monthly.

Residents were advised to send photographs of inconsiderate/ dangerous parking in the village to Lancashire County Council and Lancashire Police *They can report future on their non-emergency number, 101. they can also report them through their '[Do It Online](#)' webpage*".

### **Wildflower Meadows**

Residents suggested that the Wildflower Meadows/ Corridors were attracting vermin near Ravensthorpe and requested that the verges be returned to grassed areas and wildflowers be planted in raised planters. They believed the Wildflower Meadows/ Corridors made the village look untidy and was not appealing visually to residents or visitors.

A Councillor suggested that residents contact the Environmental Health Department at Chorley Borough Council to request the Pest Control Team to install boxes to control the rats.

Councillor Adrian Lowe undertook to raise the issue with Pest Control Team at Chorley Borough Council.

### **328.06 Borough/County Councillor Reports**

Reports from Chorley North and Astley Ward Borough Councillors and County Councillor (Lancashire County Council) (copies of which had been circulated) were considered. Councillors Adrian Lowe and Jean Sherwood attended the meeting. It was noted that County Councillor Aidy Riggott had offered his apologies.

It was reported that the missing brickwork at the Chancery Road underpass had been replaced and cleaning of the area has been undertaken. A request had also been made to point the brickwork.

It was reported that it had taken seven months to have the faulty streetlight on Buckshaw Hall Close repaired. This was a result of Lancashire County Council, ENW and Places for People each refusing to accept the issue was their responsibility.

RESOLVED – (1) That the reports be noted.

(2) That Chorley Borough Council be requested to offer those working for business and staff employed by Oliver House School a permit at a discounted rate with the option to pay for this monthly.

(3) That Lancashire County Council be requested to consider the installation of a convex traffic mirror on the existing lamppost due to the difficulty of egressing Wymundsley onto Chancery Road.

### **328.07 Minutes**

RESOLVED - That the minutes of the Parish Council Meeting held on Wednesday 6 March 2026 (copies of which had been circulated) be approved as a correct record and signed by the Chair.

### **328.08 Review of Standing Orders, Financial Regulations and Scheme of Delegation**

The Parish Clerk submitted a report (copies of which had been circulated) inviting the Parish Council to consider/review the Parish Council's:

- Standing Orders.
- Financial Regulations.
- Scheme of Delegation.

RESOLVED - That the Parish Council's Standing Orders, Financial Regulations and Scheme of Delegation be confirmed subject to:

#### **Financial Regulations**

11.1.7 Routine orders for the supply of goods and maintenance covered by the estimates shall be placed by the Parish Clerk or appropriate officer, together with orders for urgent repairs to the Parish Councils assets, regarding which he/she shall consult the Chair.

The deletion of "he/she" and replace with "the Parish Clerk".

### **328.09 Appointment of Committees, Membership, Terms of Reference**

The Parish Clerk submitted a report (copies of which had been circulated) inviting the Parish Council to consider the Appointment of Committees, Membership, Terms of Reference.

RESOLVED - (1) That the following members be appointed to the Personnel Committee:

Councillor Chris Sheldon (Chair).  
Councillor Keith Ashton.  
Councillor Neil Forkin.  
Councillor John McAndrew (Ex-officio).

(2) That the following Working Parties be established, and the following Councillors be appointed to them:

#### **General Purposes Working Group**

Councillor Keith Ashton.  
Councillor Neil Forkin.  
Councillor John McAndrew.  
Councillor Ian Thomas.

#### **Village Development Working Group**

Councillor Keith Ashton.  
Councillor Elaine Bibby.  
Councillor Neil Forkin.  
Councillor Chris Sheldon.  
Councillor Ian Thomas.

### **328.10 Appointment of Council Representatives on Outside Bodies**

RESOLVED – That the following Councillors be appointed to represent the Parish Council on the following Outside Bodies:

- Chorley Liaison – Councillor Gillian Sharples.
- Neighbourhood Area Meeting (NW Parishes and Chorley North) - Councillor Gillian Sharples (Substitute Councillor John McAndrew).

### **328.11 Parish Clerk Report**

The Parish Clerk and Responsible Financial Officer submitted a report (copies of which had been circulated) providing an update on ongoing projects, work outstanding and activities since the last meeting of the Parish Council.

#### **Refurbishment of the Footbridge between The Farthings and Long Copse**

The Parish Clerk reported that Lindsey Blackstock, Open Space Strategy Officer (Chorley Borough Council) had met with the contractor to get a quote so I would forward it to the Parish Council in due course.

## **Christmas Event 2026**

Councillor John McAndrew had discussed with the Headteacher of Buckshaw Primary School, changes to the format of the Christmas event and the school were happy to support the event as follows:

- The event being held round the Christmas Tree on the Village Green. The school day at Buckshaw Primary School for KS2 (juniors) ends at 3.20pm and it was suggested the event starts at 3.30pm. Parents would bring their child across the road from the school to the Village Green.
- There would be carols accompanied by Chorley Silver Cross band. The carols could be reviewed to ensure they were known by the children.
- Two pupils (one from KS1 (Infants) and one from KS2 (juniors)) would be invited to switch on the lights at 3.45 pm. The lights would be switched on manually by the electrician. The school would organise a competition to design a poster to promote the event which could be displayed on the Parish Council Noticeboards, and the winners will switch on the lights and receive a book voucher.
- Invitations to attend the event would be sent to all residents via the Winter Newsletter/posters in the Parish Council Noticeboards and the Chair will write to Ravensthorpe, and the local Wards/County Councillors inviting them to attend.
- Refreshments would be served by Parish Councillors in the Community Centre from around 4pm until 6pm.
- The children would have the opportunity to meet Father Christmas in the small meeting room in the Community Centre (where we hold our meetings) and each child would receive a selection box rather than receiving them at school as at present.
- Holding the event on a Thursday instead of a Friday.

RESOLVED – (1) That the report be noted.

(2) That the following expenditure approved by the Parish Clerk in accordance with Standing Order 16.2 be noted:

- Lenovo, ThinkPad Laptop £723.02
- Post Office Counters Ltd, Stamps £23.55
- ICO, Annual Registration £52.00
- Microsoft, Microsoft 365 Personal £84.99
- Zurich Municipal, Insurance Premium 2025-26 £518.53

(3) That the Parish Council should proceed with the changes to the format of the Christmas event as outlined above for 2026.

(4) That Councillor Chris Sheldon be authorised to agree on behalf of the Parish Council the works to refurbish the Footbridge between The Farthings and Long Copse subject to the works not exceeding the budget allocated.

(5) That the Parish Clerk be requested to approach DWG (NW) Limited regarding replacing the Coping stones at the planter/ Parish Council notice board at the corner of Hallgate.

(6) That the Parish Clerk be requested to make arrangements for a meeting of the Village Development Working Group to take place on Wednesday 3 June 2026 at 6:30pm via Zoom to discuss:

- Improvements to the Interpretation Boards at West Way Nature Reserve and Councillor Elaine Bibby be requested to confirm what improvements had been proposed by The Wildlife Trust for Lancashire, Manchester and North Merseyside.
- Gateway Sign Enhancements.
- Further planting at the Astley Village Community Garden of Reflection.

## **328.12 Statutory Business**

### (i) Co-option to the Parish Council Vacancies

It was noted that there were three vacancies on the Parish Council. These had been advertised on the Parish Council Noticeboards and website.

RESOLVED – The Parish Clerk be requested to invite expressions of interest to enable any applications to be considered at the next meeting of the Parish Council.

### (ii) Planning Issues Relevant to the Village

The Parish Clerk submitted a report (copies of which had been circulated) providing details of planning issues relevant to the village. The Parish Council had been consulted on the following planning applications received by Chorley Borough Council:

- An application for the installation of a 0.8m high fence on top of existing 1m high stone boundary wall at the front of the property (total boundary height of 1.8m along an 18m section). The purpose of the proposed change is to increase privacy, security and reduce traffic noise, whilst also preventing the existing hedge having adverse impact on visibility splay, improving safety for both pedestrians and vehicles. The proposed height is consistent with neighbouring properties and character of the area. The fence colour has been selected to blend with existing boundary features (Reference: 26/00261/FULHH) at Hillside, Southport Road, Chorley, PR7 1NT

The deadline for any representations was 20 April 2026.

- An application for single storey side and rear extension with associated alterations following demolition of existing rear conservatory (Reference: 26/00297/FULHH) at 38 Harperley, Astley Village, Chorley, PR7 1XB

The deadline for any representations was 5 May 2026.

RESOLVED – That the report be noted.

### 328.13 Financial Matters

#### (i) Financial Position

The Responsible Financial Officer submitted a report (copies of which had been circulated) showing the financial position as at 23 April 2026.

RESOLVED – That the financial position be noted.

#### (ii) Payments to be Approved

The Responsible Financial Officer submitted a report (copies of which had been circulated) recommending a list of invoices to be paid between 1 May 2026 and 30 June 2026 as follows:

Date	Creditor	Description	Total (£)	Vat (£)	Net (£)
08/05/2026	Employee 4	Reimbursements (March 2026)	42.42		42.42
08/05/2026	Employee 4	Reimbursements (April 2026)	43.82		43.82
01/05/2026	Easy Web Sites	Monthly rental	68.64	11.44	57.20
23/05/2026	Zoom	Zoom Subscription (May 2026)	16.79	2.80	13.99
15/05/2026	Employee 4	Salary (May 2026)	428.30		428.30
15/05/2026	HMRC	Tax (May 2026)	107.20		107.20
15/05/2026	HMRC	National Insurance May 2026)	0.00		0.00
01/06/2026	Easy Web Sites	Monthly rental	68.64	11.44	57.20
23/06/2026	Zoom	Zoom Subscription (June 2026)	16.79	2.80	13.99
15/06/2026	Employee 4	Salary (June 2026)	428.50		428.50
15/06/2026	HMRC	Tax (June 2026)	107.00		107.00
15/06/2026	HMRC	National Insurance (June 2026)	0		0
			<b>1,328.10</b>	<b>28.48</b>	<b>1,299.62</b>

RESOLVED – That approval be given to the payments as detailed above.

#### (iii) Spend Against Budget Headings

The Responsible Financial Officer submitted a report (copies of which had been circulated) inviting the Parish Council to review the spend against budget headings.

#### (iv) Insurance Policy Schedule and Policy Document

The Responsible Financial Officer invited to consider the renewal of the Parish Council insurance from 1 June 2026. A copy of the Insurance Policy Schedule and Policy Document (with details of the main changes to the updated policy wording) (copies of which had been circulated) were reviewed. The Premium for 2024627 is £518.53 compared to £436.44 in 2025/26.

RESOLVED - The Parish Clerk be requested to renew the existing insurance cover with Zurich Municipal Insurance at a cost of £518.53

(v) Internal Auditors Report and Statement of Accounts for 2025/26

RESOLVED – That the report and assurances provided by the Internal Auditor be noted.

(vi) Annual Governance Statement 2025/26

RESOLVED – As the members of Astley Village Parish Council we acknowledge our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Yes	No*	'Yes' means that this authority:	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>	
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>	
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>	
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>	
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>	
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>	
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>	
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>	
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A	<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>
			✓	

(vii) Annual Return for the Financial Year 2025/26

It was noted that the Parish Clerk and Responsible Financial Officer had certified that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return had been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners’ Guide to Proper Practices and present fairly the financial position of this authority.

RESOLVED – (1) That the following Accounting Statements 2025/26 for Astley Village Parish Council be approved as follows together with the explanation of any significant variances year on year in Section 2:

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
<b>1.</b> Balances brought forward	<b>58,994</b>	<b>68,401</b>	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
<b>2.</b> (+) Precept or Rates and Levies	<b>20,389</b>	<b>20,278</b>	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
<b>3.</b> (+) Total other receipts	<b>5,352</b>	<b>5,511</b>	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
<b>4.</b> (-) Staff costs	<b>6,550</b>	<b>6,836</b>	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
<b>5.</b> (-) Loan interest/capital repayments	<b>0</b>	<b>0</b>	<i>Total expenditure or payments of capital and interest made during the year on the authority’s borrowings (if any).</i>
<b>6.</b> (-) All other payments	<b>9,784</b>	<b>20,863</b>	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
<b>7.</b> (=) Balances carried forward	<b>68,401</b>	<b>66,491</b>	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
<b>8.</b> Total value of cash and short term investments	<b>68,401</b>	<b>66,491</b>	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b></i>
<b>9.</b> Total fixed assets plus long term investments and assets	<b>32,002</b>	<b>32,002</b>	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
<b>10.</b> Total borrowings	<b>0</b>	<b>0</b>	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>
<b>For Local Councils Only</b>	Yes	No	N/A
<b>11a.</b> Disclosure note re Trust funds (including charitable)			<i>The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.</i>
<b>11b.</b> Disclosure note re Trust funds (including charitable)			<input checked="" type="checkbox"/> <i>The figures in the accounting statements above do not include any Trust transactions.</i>

**328.14 Spring Newsletter 2026**

The Parish Council discussed the Spring edition of the Parish Council Newsletter.

It was noted that it was hoped the newsletter would be printed the week commencing Monday 12 May 2025 and distributed from 22 May 2026 and the Parish Clerk should be notified of any comments/ suggested changes no later than noon on Thursday 7 May 2026.

RESOLVED – That the report be noted.

**328.15 Annual Council Work Programme - Scheduled Items**

The Parish Clerk invited the Parish Council to review and update the Annual Council Work Programme (Scheduled Items) (copies of which had been circulated).

RESOLVED – That the Annual Council Work Programme (Scheduled Items) be noted.

**328.16 Reports from Parish Council representatives on Other Bodies**

Chorley Liaison

The Chorley Liaison had been held on 18 March 2026. A copy of the Agenda and Key Papers had been circulated for information.

Neighbourhood Area Meeting (NW Parishes and Chorley North)

It was reported that it had been agreed to pause the Neighbourhood Area Meetings, with a decision on their future to be taken after the elections and therefore the next meeting on 17 March 2026 at 6.30pm had been cancelled. The next meeting would take place on Thursday 18 June 2026.

**328.15 Correspondence**

Correspondence received had been reported as part of the ‘Parish Clerk Report’ (Minute 328.11).

**327.16 Date of Next Meeting**

To note that the next meeting of the Parish Council will take place on Wednesday 1 July 2026 at 6:30 pm.

It was reported that Chorley Borough Council had now confirmed the decarbonisation works would start on the 15 May 2026 and should be completed on the 28 September 2026. This would mean that the Community Centre would be unavailable for the Parish Council Meetings on 1 July and 2 September 2026.

RESOLVED – That in view of the failure by Chorley Borough Council to inform the Parish Council that the works had been delayed which had resulted in the January and March meetings unnecessarily being held at the West Way Sports Hub, Chorley Borough Council be requested to make arrangements and fund the cost of the Parish Council Meetings on 1 July and 2 September 2026 being held at the West Way Sports Hub.

The meeting concluded at 8.00 pm.

Chair

# Astley Village Parish Council

<b>Title</b>	<b>Parish Clerk Report</b>					
<b>Report of</b>	<b>Parish Clerk &amp; Responsible Financial Officer</b>					
<b>Date</b>	<b>1 July 2026</b>					
<b>Type of Paper</b>	<b>Decision</b>		<b>Discussion</b>	X	<b>Information</b>	
<p><b>Purpose of Report</b></p> <p>To provide an update on ongoing projects, work outstanding and activities since the last meeting of the Parish Council.</p>						
<p><b>Key Issues</b></p> <p><b>Public Engagement – Wymundsley</b></p> <p>At the last Parish Council Meeting on 6 May 2026, a resident reported that it was very difficult to egress Wymundsley onto Chancery Road and suggested that a convex traffic mirror be installed on the existing lamppost.</p> <p>It was agreed that Lancashire County Council be requested to consider the installation of a convex traffic mirror on the existing lamppost due to the difficulty of egressing Wymundsley onto Chancery Road.</p> <p>Councillor Aidy Riggott has confirmed that this was requested by the Parish Council in 2024 and a copy of the response from Lancashire County Council is below:          "Dear County Councillor Riggott.</p> <p>“Thank you for your email of 9 January 2024 on behalf of Astley Village Parish Council who enquired about the possibility of traffic calming for Chancery Road and installation of a traffic mirror at the junction of Wymundsley &amp; Chancery Road.</p> <p>As part of the Lancashire Road Safety Partnership, we take requests for safety engineering measures very seriously however it is unfortunate that every year the number of requests, we receive exceeds what we can implement. The council consider requests in line with the Lancashire Road Safety Strategy published by the partnership, and which can be found on their website at Strategy – Lancashire Road Safety Partnership (lancsroadsafety.co.uk). This allows us to prioritise the measures that we take forward.</p>						

I am sorry but, without diminishing the parish council's concerns about this location, we have other locations that have been prioritised for safety measures and cannot support the introduction of traffic calming on Chancery Road at this time.

Traffic mirrors were classified as a road traffic sign but were not currently prescribed in the Traffic Signs Regulations and General Directions (TSRGD). Their use on the highway currently required special authorisation by the Department for Transport (DfT). The DfT had however in 2014 following a review of their signing policy "Signing the Way" advised that they would allow the use of mirrors in prescribed conditions without the need for special authorisation.

Whilst the widespread use of mirrors should not be encouraged there were sites when their use might be a benefit to road safety. It was therefore proposed that the County Council adopted a new proactive policy that allowed their limited use. Each site would need to meet with the DfT criteria and would require an independent safety assessment to ensure that existing hazards were not increased by inducing drivers to rely on a mirror and take less care than they normally would. The assessment process would include a review of the safety record and consultation with the police.

The County would only consider traffic mirrors on the public highway where: -

- There was an injury incident history relating to a lack of visibility.
- Visibility for vehicles emerging from the side road was severely restricted.
- A visibility improvement scheme was not feasible.
- Visibility could not be improved by removing hedges, walls, trees, or other obstacles.
- The speed limit on the major road was above 30mph, the introduction thereby being aimed at higher speed roads.
- There were no other reasonable standard highway improvements possible.
- We would only consider a mirror for a road junction, not private entrances.

Mirrors might be sited off the highway on private land and that was a matter for the landowner and the person who placed the mirror. Planning permission might be required and any applicant should be directed to the local Planning Authority. Should the County Council ascertain that road safety was being compromised as a result of a private mirror being placed near to the public highway the County Council would use its powers to remove the mirror."

### **Public Engagement - Dangerous Parking**

At the last Parish Council Meeting on 6 May 2026, residents complained of parked cars on dropped crossings. It was noted that Parish Council had written to Lancashire County Council, requesting the introduction of traffic regulation orders (no waiting at any time) on both sides of the bend at Hallgate and Chancery Road to prevent parking in view of the indiscriminate and dangerous parking currently taking place at this location.

It was reported that an annual permit to park on the Hallgate Car Park was available at a cost of £400 and it was suggested that Chorley Borough Council should offer those working for business and staff employed by Oliver House School a permit at a discounted rate with the option to pay for this monthly.

Residents were advised to send photographs of inconsiderate/ dangerous parking in the village to Lancashire County Council and Lancashire Police *They can report future on their non-emergency number, 101. they can also report them through their ['Do It Online'](#) webpage".*

It was agreed that Chorley Borough Council be requested to offer those working for business and staff employed by Oliver House School a permit at a discounted rate with the option to pay for this monthly.

Alan Coar, Head of Operational Assets at Chorley Borough Council has responded as follows: “Please see below pricing schedule. There is currently an option for 3, 6 and 12 months:

**Earlier discounted period (2025/26): 1 April – 31 March**

- 3 months: £60
- 6 months: £110
- 12 months: £200

**2026/27 pricing (2026/27): 1 April – 31 March**

- **3 months:** £90
- **6 months:** £165
- **12 months:** £300

**Future / full rate (from April 2027):**

- 3 months: £115
- 6 months: £220
- 12 months: £400

A business permit will also be introduced offering a 25% discount on long stay permits for businesses that purchase over 30+ permits. This discount will not apply until the year 27/28 when permits would be full price.”

**West Way Active Track Project**

The proposed site plan attached to this report shows the layout of the site. It is unfortunately not possible to install a path between the pitches linking across the middle of the site owing to the proximity of the football pitches and run off areas. The land is however well maintained and well drained to allow an informal route to be safely taken as a grass path.

Landscape Engineering are the appointed contractor and started on site on Monday 18 May 2026. It is a 16 week contract. Steve Wells Associates (SWA) are the consultant overseeing the contract.

**Scope of works**

- Team to start on creating the new track, excavating and using existing overflow car park for arisings
- Compound area in overflow car park will be fenced off with an access point for site welfare, materials and storage
- Track will be excavated & stoned up fully and then the top paving element will be carried out in stages fencing off each small area as they move round the site. The surface of the active track is permeable and made from recycled materials.
- Then the overflow car park will be created and fully stoned up with permanent parking spaces
- Install of SolarEyes into active track surface. This lighting enables the path to be used all year round.
- In addition we are also providing extra line marking to the existing 100m straight to enable it to be used as a 200m loop.

Signage will be put up at the start of the project on site to explain to the public what is happening and the timescales for the work.

Attached to this report is the design of site signage which will go up at key entrance points to the track once complete.

The Village Development Working Group on Wednesday 3 June 2026, agreed to release the £15,000 contribution from the Parish Council towards the project. Chorley Borough Council have issued a press release which acknowledged the partnership working in the text.

### **Chancery Road underpass**

Councillor Adrian Lowe has confirmed that repairs and cleaning of the brickwork at the underpass have taken place.

### **Astley Village Garden of Reflection**

The Parish Council is still awaiting a licence agreement from Chorley Borough Council to confirm that the Parish Council will be responsible for maintenance. The agreement is also expected to cover details such as the required height of the plants. In the meantime, the Parish Council is requested to consider selecting a suitable contractor to maintain the area planted by the Parish Council, so that arrangements can be put in place ahead of the agreement being signed.

At the Parish Council meeting on 7 January 2026, Parish Councillors were requested to provide photographic evidence of littering at the Astley Village Community Garden of Reflection to support the request for additional litter bins.

Evidence to support the request for additional litter bins has been sent to Chris Walmsley, Head of Streetscene and Waste at Chorley Borough Council, who previously confirmed that Chorley Borough Council would only look to install additional bins where there is a demonstrable, persistent need.

### **Refurbishment of the Footbridge between The Farthings and Long Copse**

Lindsey Blackstock, Open Space Strategy Officer at Chorley Borough Council, has confirmed that she supports the refurbishment of the footbridge between The Farthings and Long Copse. She has referred the request to Streetscene and Property Services at Chorley Borough Council, should they have any input.

Chorley Borough Council has recently been out to tender for similar footbridges in Plock Wood and Yarrow Valley. Landscape Engineering has been awarded the work, based on cost comparisons that supported the appointment of the contractor.

The contractor is currently working on site at Plock Wood in Yarrow Valley and they are also starting work on Westway Active Track mid-May, so they are working in Chorley for the next 6 months. Once this has been completed, Lindsey will arrange a site meeting with Councillor Chris Sheldon and Landscape Engineering to obtain costings for the Farthings/Long Copse bridge. There may be further savings if the contractor is able to purchase materials in greater quantities across the projects.

At the last meeting of the Parish Council on 6 May 2026 it was agreed that Councillor Chris Sheldon be authorised to agree on behalf of the Parish Council the works to refurbish the Footbridge between The Farthings and Long Copse subject to the works not exceeding the budget allocated.

## **Coping stones at the planter/ Parish Council notice board at the corner of Hallgate**

At the last meeting of the Parish Council on 6 May 2026 it was reported that the Coping stones at the planter/ Parish Council notice board at the corner of Hallgate had been removed.

It was agreed that I be requested to approach DWG (NW) Limited regarding replacing the Coping stones at the planter/ Parish Council notice board at the corner of Hallgate.

They indicated that the cost to replace missing coping stones around raised planter was £285 (including all necessary materials, labour and disposal of any waste to approved Facility).

Following consultation with Parish Councillors, I have authorised the work to be carried out by DWG (NW) Limited.

## **Village Development Working Group**

A meeting of the Village Development Working Group was held on Wednesday 3 June 2026 at 6:30pm via Zoom to discuss:

- Improvements to the Interpretation Boards at West Way Nature Reserve and Councillor Elaine Bibby be requested to confirm what improvements had been proposed by The Wildlife Trust for Lancashire, Manchester and North Merseyside.
- Gateway Sign Enhancements.
- Further planting at the Astley Village Community Garden of Reflection.
- Potential Projects

The Parish Council is recommended to note that:

- Councillor Neil Forkin will be discussing with appropriate contractors the options to carry out Gateway Sign enhancements and report back to a future meeting.
- To revisit potential improvements to the Interpretation Boards at West Way Nature Reserve as part of the 2027/28 budget process.
- Councillor Elaine Bibby to discuss with DWG (NW) Limited options to provide a raised planter around the Jubilee tree at the Astley Village Community Garden of Reflection.
- Councillor Elaine Bibby to discuss with DWG (NW) Limited undertaking the future maintenance of the various planters owned by the Parish Council in the Village.
- To consider cleaning the various highway signs in the village and the Parish Clerk be requested to contact Lancashire County Council and Chorley Borough Council asking them to cut back the tree overhanging the Speed Indicator Sign on Chancery Road and mow around the various planters especially those on Chancery Road.
- The Parish Clerk be requested to investigate replacing the Parish Map at the Astley Village Community Garden of Reflection.
- Chorley Borough Council and the local Chorley Borough Council be approached to see if they would support the following potential future projects:
  - Outdoor fitness equipment at the West way Sports Hub
  - A piece of Public Art in the Village
  - A mural on the Community Centre facing Chancery Road.

Chris Walmsley, Head of Streetscene & Waste (Chorley Borough Council) has confirmed that the around the planters have been mowed and this will continue moving forwards.

## **Christmas Event 2026**

At the last meeting of the Parish Council, it was agreed that the Parish Council should proceed with the changes to the format of the Christmas event as follows and the event be held on Thursday 3 December 2026:

- Hold the event around the Christmas Tree on the Village Green. The Buckshaw Primary School Day for KS2 (juniors) ends at 3.20 pm, and it was suggested that the event starts at 3.30 pm. Parents would bring their child across the road from the school to the Village Green.
- Include carols accompanied by Chorley Silver Band. The list of carols could be reviewed to ensure they are known by the children.
- Invite two pupils (one from KS1 (infants) and one from KS2 (juniors)) to switch on the lights at 3.45 pm. The electrician will switch the lights on manually. The school will organise a poster-design competition to promote the event; entries could be displayed on the Parish Council noticeboards. The winning pupils will switch on the lights and receive a book voucher.
- Send invitations to all residents via the Winter Newsletter and posters on the Parish Council noticeboards. The Chair will also write to Ravensthorpe and the local ward and county councillors to invite them to attend.
- Serve refreshments in the Community Centre, provided by Parish Councillors, from around 4.00 pm until 6.00 pm.
- Provide an opportunity for children to meet Father Christmas in the small meeting room in the Community Centre (where Parish Council meetings are held). Each child would receive a selection box at the event, rather than receiving one at school as at present.

Councillor John McAndrew has discussed the proposals (see above) with the Headteacher at Buckshaw Primary School, who is happy for the school to be involved on this basis.

Chorley Silver Band have confirmed that they are available and the Community Centre has been booked.

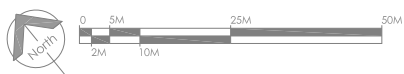
The Parish Clerk has approved the following expenditure in accordance with Standing Order 16.2:

- Sue Edwards, Internal Audit 2024/25 £75.00
- Post Office Counters Ltd, Postage-Parish Council Summons £1.90
- Printwise, Spring Newsletter 2026 £760.00
- The Lancashire Wildlife Trust Ltd, West Way Pond £1,146.00
- Cartridge People, Printer Cartridges £80.80
- Post Office Counters Ltd, Postage £9.95
- Hartwood Maintenance, Maintenance of Planters £177.00

### **Action required by the Parish Council**

To note the report and consider the recommendations in the report.





- Active Track & Entry/Exit Stubs



- Connecting Pathway & Alternative Paths

- Tarmac paths

● - bins  
■ - bench



Copyright Notice:  
This drawing is the copyright of Steve Wells Associates Ltd,  
and shall not be reproduced without permission. © 2025

Dwg. Purpose **Tender**

No.	Revision / Issue	Date

Project  
**Proposed Active Track at  
West Way Playing Fields  
Chorley  
PR7 6DJ**

Client  
**Chorley Council**

Dwg. Title  
**Proposed Site Plan**

**STEVE WELLS  
ASSOCIATES**  
*making sport happen*

Churchill House, Mill Hill, Pontefract, West Yorkshire,  
WF8 4HY t: 01977 797258 e: [mail@stevewells-associates.com](mailto:mail@stevewells-associates.com)

Dwg. No. <b>205-108-3003</b>		Rev.
Scale <b>1:1250 @ A3</b>	Date <b>July 2025</b>	
Drawn by <b>GSB</b>	Checked <b>DKW</b>	

# Welcome to Westway Sports Hub Active Track



Pass with  
care



Warn when  
approaching



Keep it clean and  
scoop the poop



Keep dogs on  
short leads



Keep dogs off  
marked pitches

A multipurpose facility for running,  
cycling and walking. Share with care.



Lancashire  
Constabulary  
police and communities together

## POLICE NOTICE



Riding any type of motorcycle or motor  
vehicle in this area is against the law!

Your actions are causing alarm, distress and  
annoyance to members of the public.

**If found using a motorcycle in this area  
the vehicle will be seized from you.**

You are warned under section 59  
of the police Reform Act 2002.



## SHARE WITH CARE

The paths on Westway Sports Hub  
Active Track are a shared space for  
walking, running and cycling to be  
enjoyed by everyone.

Please be mindful of others, if stopped  
move off the path.

As a cyclist it's important to keep your  
speed down and watch out for others.

This area is subject to a Public Space Protection Order. This is to help everyone  
enjoy the use of our outdoor spaces. More information about the detail of the  
orders can be found at [chorley.gov.uk/publicspaceprotectionorders](http://chorley.gov.uk/publicspaceprotectionorders)

Park by-laws and further information is available at [chorley.gov.uk](http://chorley.gov.uk)



# Astley Village Parish Council

<b>Title</b>	<b>Planning Issues Relevant to the Village</b>					
<b>Report of</b>	<b>Parish Clerk</b>					
<b>Date</b>	<b>1 July 2026</b>					
<b>Type of Paper</b>	<b>Decision</b>		<b>Discussion</b>		<b>Information</b>	X
<b>Purpose of Report</b>						
To consider any planning issues relevant to the village.						
<b>Key Issues</b>						
The Parish Council has been consulted on the following planning applications received by Chorley Borough Council since the last Parish Council Meeting:						
<ul style="list-style-type: none"> <li>An application for a single storey side and rear extension, with associated alterations (Reference: 26/00382/FULHH) at 15 Deerfold, Astley Village, Chorley PR7 1UD</li> </ul> <p>The deadline for any representations was 28 May 2026.</p> <ul style="list-style-type: none"> <li>An application for a two storey side extension and single storey rear extension with balcony above (Reference: 26/00431/FULHH) at Ackhurst House, Southport Road, Chorley, PR7 1NT.</li> </ul> <p>The deadline for any representations was 11 June 2026.</p>						
<b>Action required by the Parish Council</b>						
To note the report.						

**FINANCIAL POSITION - SUMMARY 1 JULY 2026**

£

**Receipts and Expenditure Account**

**Receipts**

Precepts	20323.00
Grant	3877.00
Refunds	0.00
Other	0.00
Bank Interest (Barclays)	179.75
Dividend (Unify Credit Union)	0.00
Advertisements	0.00
VAT on Receipts/Recovered	2144.21
<b>Total Receipts</b>	<b><u>26523.96</u></b>

<b>Expenditure Total</b>	<b><u>6199.72</u></b>
--------------------------	-----------------------

**Income & Expenditure Reconciliation**

Balance Brought Forward at 1 April 2026		66490.96
Add: total receipts to date	+	26523.96
Less: total expenditure to date	-	6199.72
		<b><u>86815.20</u></b>

**Bank Reconciliation**

Community Account	12/06/26	+	5000.00
Business Premium Account	12/06/26	+	73572.22
Unify Credit Union deposit	01/04/26		10139.79
Less unrepresented cheques/ET/SO		-	1896.81
Plus uncleared credits		+	<b><u>86815.20</u></b>

<b>Unrepresented cheques/SO/Payments</b>	
June	552.29
July/ August	1344.52
	<b>1896.81</b>

<b>Uncleared Incomes</b>	
	<b><u>0.00</u></b>

**AGENDA ITEM 8(ii)**

**PAYMENTS TO BE APPROVED**

July/ August 2026

Date	Creditor	Description	Cheque No	Total	Vat	Net
03/07/2026	Employee 4	Reimbursements (May 2026)	EB	60.24		60.24
03/07/2026	Employee 4	Reimbursements (June 2026)	EB	42.42		42.42
01/07/2026	Easy Web Sites	Monthly rental	DD	68.64	11.44	57.20
23/07/2026	Zoom	Zoom Subscription (July 2026)	EB	16.79	2.80	13.99
15/07/2026	Employee 4	Salary (July 2026)	EB	428.30		428.30
15/07/2026	HMRC	Tax (July 2026)	EB	107.20		107.20
15/07/2026	HMRC	National Insurance July 2026)	EB	0.00		0.00
01/08/2026	Easy Web Sites	Monthly rental	DD	68.64	11.44	57.20
23/08/2026	Zoom	Zoom Subscription (August 2026)	EB	16.79	2.80	13.99
14/08/2026	Employee 4	Salary (August 2026)	EB	428.50		428.50
14/08/2026	HMRC	Tax (August 2026)	EB	107.00		107.00
14/08/2026	HMRC	National Insurance (August 2026)	EB	0		0
				<b>1,344.52</b>	<b>28.48</b>	<b>1,316.04</b>

**BUDGET REPORT – 1 July 2026**  
**Financial Year 2026/27 (1 April 2026 to 31 March 2027)**

Budget Heading		Budget Sub-Heading	Total Budget (£)	Spend to date (ex vat) (£)	Income (£)	Budget Remaining (£)	
<b>01 - ADMINISTRATION</b>	01-1	Room Hire/ Zoom Subscription	400.00	69.95		330.05	
		01-2	Office/Sundry (including new Laptop)	500.00	320.09		179.91
		01-3	Insurance	550.00	518.53		31.47
		01-4	Auditors/Accounts	400.00	75.00		325.00
		01-5	Election/By-Election/Polls	7000.00	0.00		7000.00
		01-6	Employee Costs (Salary, Training etc.)	7000.00	2677.50		4322.50
		01-7	Employee Contingency	1000.00	0.00		1000.00
		01-8	IT/Website	1000.00	393.87		606.13
<b>02 - COUNCIL</b>	02-1	Newsletter/Publications	1900.00	760.00		1140.00	
		02-2	Village Caretaker	-	0.00		0.00
		02-3	Councillor Training	500.00	0.00		500.00
		02-4	Grant Awards/Local Projects and Groups	2500.00	0.00		2500.00
<b>03 - VILLAGE DEVELOPMENT PLAN</b>	03-1	Christmas Tree Lights/ Christmas Event	1000.00	0.00		1000.00	
		03-2	Improvements to the Village Centre (including additional seating and litter bins)	5750.00	0.00		5750.00
		03-3	The refurbishment of the footbridge between The Farthings and Long Copse	5000.00	0.00		5000.00
		03-4	Planter Scheme (including maintenance)	1000.00	177.00		823.00
		03-5	Tree Planting and Maintenance	500.00	0.00		500.00
		03-6	Wildflower Meadows/Corridors	250.00	0.00		250.00
		03-7	West Way Nature Reserve maintenance/future improvements	1500.00	995.00		505.00
		03-8	Astley Village Community Garden of Reflection (additional planting and future maintenance)	1850.00	0.00		1850.00
		03-9	Chancery Road Underpass Improvements	2000.00	0.00		2000.00
		03-10	Refurbishment of existing Gateway Signs	500.00	0.00		500.00
		03-11	Road Safety (Maintenance of SPIDs and Speed Enforcement via Lancashire County Council)	4000.00	0.00		4000.00
		03-12			0.00		0.00
		03-13	Paths to provide access from Great Meadow to the play area at West Way Sports Hub	15000.00	0.00		15000.00
		03-14	Improving Community Engagement and Raising the Profile of the Parish Council (including updating the Village map board)	2500.00	0.00		2500.00
<b>04 - GENERAL RESERVE</b>	04	General Reserve	19181.62	0.00		19181.62	
		Balance held in the Unify Credit Union deposit Account	10139.79			10139.79	
Balance Carried Forward from 2026/27	66,409.96						
<b>TOTALS</b>			<b>92921.41</b>	<b>5986.94</b>		<b>86934.47</b>	

ASTLEY VILLAGE PARISH COUNCIL

ASSET REGISTER

Date purchased/ acquired	Asset description	Asset stored	Purchase Value/Est'd Value £	Insurance Value £ (Excess £250)
<b>Street Furniture £27,842</b>				
01 July 2022	Millenium Noticeboard	Installed at junction of Chancery Road and Hallgate	£1,200	£1,500
01 July 2005	Ornamental Village Entry Signs made of ironwork	Installed one at each boundary of the village on Chancery Road	£500	£550
01 July 2005	Bike hoops	Installed adjacent to the shop area	£200	£250
01 October 2005	Noticeboard	Installed on the wall in the shopping centre	£355	£380
01 June 2011	Two seats, made of recyclate material	Land adjacent to the School, Chancery Road	£768	£1,200
01 September 2011	Information board	Land adjacent to the School, Chancery Road	£1,500	£1,500
01 November 2011	Four planters made of recyclate material	Positioned around village	£1,548	£1,548
04 July 2012	Oak tree for Queens Diamond Jubilee	On land adjacent to the school, Chancery Road	£48	£250
04 July 2012	10 Queens Diamond Jubilee plaques	Plaques attached to: 6 planters, 1 tree, 3 seats	£210	£500
01 March 2012	Seat made of recyclate material	Beside bus stop, Chancery Road	£446	£600
01 November 2012	Living Christmas Tree	Land adjacent Chancery Road, in front of shops	£350	£600
01 October 2013	Two planters made of recyclate material	Positioned around village	£648	£650
01 November 2013	Metal fence sections which attach together	Around the Christmas tree	£200	£550
01 November 2014	Seat made of recyclate material and Planter	Seat at bus stop next to Great Meadow Planter on Chancery opposite Broadfields entrance	£893	£1,200
01 July 2015	Seat made of recyclate material x 1	Bus stop Chancery Road, opposite Buckshaw Hall Road (on Derian side)	£591	£600
01 March 2016	Plaques for seats x	Installed on seats around the village	£264	£264
01 July 2016	Seat made of recyclate material x3	Bus stop at Buckshaw Hall Close Bus stop at school Bus stop at Great Meadow	£1,620	£1,800
01 November 2016	Seat made of recyclate material x 1	Bus stop Chancery Road between Studfold and Long Croft Meadow	£522	£600
01 September 2017	Seat made of recyclate material x 3	Bus stop Chancery Road Broadfields (school side) Bus stop Chancery Road between Wymundsley & Judeland (school side) In front of pharmacy village centre	£1,731	£1,800
01 May 2018	Seat made of recyclate material x 1	Bus stop at Ravensthorpe	£535	£600
01 January 2019	Stone Planters	One at West Way entrance, one in centre	£3,350	£4,000
01 January 2020	Christmas Tree Light sets	Used on Christmas Tree in December	£390	£400
01 January 2020	Trees	Trees planted along Chancery Way (Inventory attached)	£2,924	£3,000
01 August 2022	Directional Finger Post Signs	Location 2 - Chancery Road (near the subway) to the West Way Sports Hub and Location 3 - Judeland Wood to Astley Park	£1,200	£1,200
16 September 2022	Two Unknown Tommy statues	Purchased to be in-situ for the three weeks prior and a week after Armistice Day in the Village and at the Community Garden of Reflection	£500	£500
01 December 2022	Three seats, made of recyclate material	Included as part of the Community Garden of Reflection Project	£1,800	£1,800
<b>Totals</b>			<b>£24,293</b>	<b>£27,842</b>
<b>Mowers &amp; Machinery £7,000.00</b>				
01 July 2019	Two solar speed identification devices	Installed: one near Wymundsley and one opposite Buckshaw Hall Close	£6,800	£7,000
<b>Totals</b>			<b>£6,800</b>	<b>£7,000</b>
<b>Office Equipment £977.11</b>				
01 February 2016	Lap top computer	Clerk's office	£457	£525
01 September 2020	Mobile Filing Trolley	Kept at the Clerks Home Address	£134	£134
01 September 2020	Kyocera M5526CDW Printer	Kept at the Clerks Home Address	£318.00	£318.00
<b>Totals</b>			<b>£909</b>	<b>£977</b>



# Astley Village Parish Council

## VILLAGE DEVELOPMENT PLAN UPDATED JANUARY 2026

PROJECTS	ACTIONS	WHEN	BUDGET £
Christmas	Lighting of Christmas Tree/Christmas Event	Ongoing	1,000
Improvements to the Village Centre (including additional seating and litter bins)	Work with Chorley Borough Council, Places for People, The Astley and shop leaseholders to improve the appearance of Astley Village as part of the Public Realm initiative by Chorley Borough Council	Ongoing	5,750
Planter Scheme (including planting and maintenance)	Increase the number of planters throughout the village and expand the "adopt a planter" scheme with residents volunteering to maintain the planters.	Ongoing	1,000
Tree Planting and Maintenance	To work with and encourage Chorley Borough Council and Lancashire County Council to plant/replace trees removed in Astley Village.	Ongoing	500
Wildflower Meadows/ Corridors	Extension of the Mini Meadows of Wildflowers Project to other areas of Astley Village in conjunction with Chorley Borough Council.	Ongoing	250
West Way Nature Reserve maintenance/future improvements	To commission a survey/ report from The Wildlife Trust for Lancashire, Manchester and North Merseyside to consider further maintenance/future improvements West Way Nature Reserve	2026/27	500
Litter Bins	Work with Chorley Borough Council to site additional litter bins as required, particularly near entrances to Astley Park to be funded from the 'Improvements to the Village Centre' budget.	Ongoing	
Respect the Village Campaign	Project to keep the Village clean and tidy. Encourage reporting environmental issues to Chorley Borough Council and Places for People to be funded from the 'Improving Community Engagement' budget.	Ongoing	
Gateway Signs	Refurbish the existing Gateway Signs.	2026/27	500
Astley Village Community Garden of Reflection	Further planting around the Community Garden of Reflection and future maintenance.	2026/27	1,850
Chancery Road Underpass	Increase public safety and security, additional improvements to the Chancery Road Underpass	2026/27	2,000
Road Safety (Maintenance of SPIDs)	Following the purchase of two permanent solar-powered Speed Indicator Devices (SPIDs) on Chancery Road to deter speeding, to work with Lancashire County Council to fund Speed Enforcement.	2026/27	5,000
West Way Sports Hub	To assist with the cost of paths to provide access from Great Meadow to the play area at West Way Sports Hub	2026/27	15,000
Improving Community Engagement and Raise the Profile of the Parish Council	Including having a presence at the Chorley Flower Festival, Poppies on lighting columns along Chancery Road and updating the Village map board.	Ongoing	2,500

PROJECTS	ACTIONS	WHEN	BUDGET £
Safety (Footpaths and Lighting in Astley Village)	Encourage the appropriate bodies to maintain footpath surfaces and lighting throughout Astley Village to be funded from the 'Improvements to the Village Centre' budget.	Ongoing	
Refurbishment of the footbridge between The Farthings and Long Copse	Refurbishment of the footbridge between The Farthings and Long Copse.	2026/27	5,000